



25 – 28 February 2016

MATERIALS HANDLING AND PORTAGE

FORM : 9

| | | | |
|-----------------|--|------------|--|
| Company Name: | | Stand No: | |
| Postal Address: | | Level : | |
| | | Tel No: | |
| | | Fax No: | |
| | | Email: | |
| Co VAT Number : | | Signature: | |
| Contact on site | | Cell No: | |

Please note: If this form is not filled out correctly, signed and returned a day before the delivery date, this will result in delays in completing the work description.

TST On-Site Management & Logistics CC has been appointed as the official on-site handling agent and freight forwarder for the Johannesburg HOMEMAKERS Expo.

Services that will be provided on-site:

- Free portage with trolley's to assist exhibitors to unload and reload their vehicles during build-up and breakdown.
- Controlling the loading bays to ensure that each and every exhibitor gets the same opportunity to enter the loading bay to offload and reload exhibits.
- Traffic control.

It is imperative that this form is filled out correctly and faxed to TST On-Site Management & Logistics CC by deadline date 29th January 2016, so that they can plan and have all the necessary manpower and equipment on-site.

Important information to remember: Once your vehicle has been off-loaded, it must be removed to the parking area allocated by the Expo Organisers. Under no circumstances will Exhibitors be permitted to park in the loading bay.

TST On-Site Management & Logistics CC will call you should your delivery date and time differ from that which you have requested.

| Description of Freight/Exhibits | |
|---------------------------------|----------------------|
| No.of Pieces | Description of Goods |
| | |
| | |
| | |

| | |
|-----------------|-----------------|
| Delivery Date : | Delivery Date : |
|-----------------|-----------------|

Site Handling Requirements (Please tick appropriate box)

Labour Local:

☐

Transport:

☐

Standard Trading Conditions: All work is undertaken in accordance with TST On-Site Management & Logistics CC standard trading conditions and endorsed by the Organisers of the Johannesburg HOMEMAKERS Expo.

Fax completed form direct to TST On-Site Management & Logistics CC on 086 638 9057- DEADLINE DATE: 29th January 2016